

ANNUAL POLICING PLAN

For the Calendar year 2023-2024
(Chapter-IV, Article-32 of Police Order-2002)



DISTRICT GUJRAT
District Police Officer
Gujrat

1. **INTRODUCTION:**

i. **Annual Policing Plan for 2023-24**

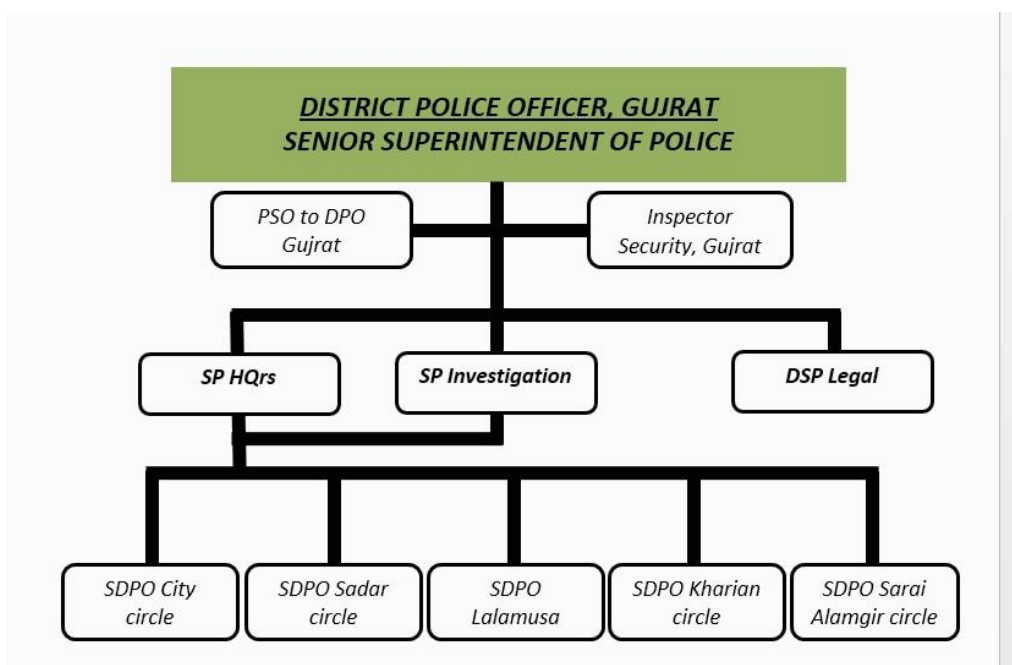
The preparation of Annual Policing Plan is a statutory responsibility under the Police Order, 2002. Keeping in view that important responsibility, the District Police Gujrat put forward its Annual Policing Plan for the year 2023-24. District Police, Gujrat is fully aware of the fact that the preparation of the policing plan has important benefits. The foremost, being that the policing priorities are now selected in collaboration and input from the local community whereas; it also provides an institutionalized framework for performance evaluation of the district police at the local level.

Police in Pakistan is passing through a phase of reform and transformation. Gujrat police, being part of this change, has also tried to contribute through formulation of the Annual Policing Plan for the year 2023-24, and has set clear objectives and targets to be achieved during the year. However, this will only become possible if all the stakeholders provide their support to this reform drive. Cooperation of the local community of district Gujrat is of paramount importance in that regard for successful service delivery by the local police. I am confident that with the support of all our colleagues in the police department and local community of the district, we will be able to achieve the targets set in the “**Annual Policing Plan for 2023-24**”.

ii. **District Detail:**

a. **Organogram from CCPO/CPO/DPO to SHO.**

The Head of District Police (Gujrat Police) is District Police Officer, Senior Superintendent of Police, who is commanding / supervising the Gujrat Police. The command & control structure of Gujrat Police is given below:-



b. Population.

The Total population of District Gujrat is given below:-

Total Population	32,19,375
Urban	27.7%
Rural	72.3%
Average annual growth rate	2.63 %
Area	3,192 Sq/Km

c. Area.

The area of District Gujrat is as under:-

Total Area	3,192 Sq/Km
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SOCIO ECONOMIC DATA:

No. of Tehsils	3
No. of Union Councils	117
No. of Villages	1084
No. of Market Committees	5
No. of Hydal power station (Shadiwal U.J.C)	1
No. of Govt. Hospitals	110
No. of Veterinary Hospitals	17

d. Divisions/Sub Divisions/Police Stations.

The District Police (Gujrat Police) have been divided into five territorial divisions / circles. These five circles have further divided into “25” Police Stations and “6” police posts, operating 24/7. The detail is given below:-

TERRITORIAL DIVISIONS / CIRCLES:

GUJRAT POLICE

- Kharian circle
- Sadar circle
- City circle
- Lalamusa circle
- Sarai Alamgir circle

POLICE STATIONS:

➤ **i. City circle (5 PSs)**

- 1) PS: A-Division
- 2) PS: B-Division
- 3) PS: Civil Lines, Gujrat
- 4) PS: Lari Adda, Gujrat
- 5) PS: Shaheen Chowk

➤ **ii. Sadar circle (6 PSs)**

- 1) PS: Kunjah
- 2) PS: Sadar Jalalpur Jattan
- 3) PS: City Jalalpur Jattan
- 4) PS: Tanda
- 5) PS: Karianwala
- 6) PS: Daulat Nagar
- 7) PS: Mangowal
- 8) PS: Industrial Estate Phase-II

➤ **iii. Lalamusa circle (4 PSs)**

- 1) PS: Sadar Gujrat
- 2) PS: Sadar Lalamusa
- 3) PS: City Lalamusa
- 4) PS: Rehmania

➤ **iv. Kharian circle (5 PSs)**

- 1) PS: Sadar Kharian
- 2) PS: Kharian Cantt.
- 3) PS: Dinga
- 4) PS: Kakrali
- 5) PS: Guliana

➤ **v. Sarai Alamgir circle (3 PSs)**

- 1) PS: Sadar Sarai Alamgir
- 2) PS: City Sarai Alamgir
- 3) PS: Bolani

POLICE POSTS:

S/No.	Police Post	Situated in the Area of Police Station
1.	PP: Kabli Gate	'A' Division
2.	PP: Shahdola	'B' Division
3.	PP: City Kunjah	Kunjah
4.	PP: Shadiwal	Kunjah
5.	PP: City Dinga	Dinga
6.	PP: Kalu Sahi	Dinga

e. Present strength.**i. Executive Staff:**

Strength	SSPs /SPs	ASPs/ DSPs	DSP Legal	Ins. Legal	Ins.	SI's	ASIs	HCs	Const
Sanctioned	3	7	2	6	45	188	246	409	4718
Present	2	7	1	-	46	151	293	387	4475
Shortage/ Excess	-1	-	-1	-6	+1	-37	+47	-22	-243

ii. Ministerial Staff:

#	Name of Post	Sanctioned	Posted	Difference
1	OS	1	1	-
2	Assistant	2	1	-1
3	Sr. Stenographer	1	2	+1
4	Stenographer	9	-	-9
5	Sr. Clerk	8	8	-
6	Jr. Clerk	7	8	+1
7	Pesh Imam	1	1	-

iii. Menial Staff:

#	Name of Post	Sanctioned	Posted	Difference
1	Electrician	2	1	-1
2	Painter	1	1	-
3	Carpenter	1	1	-
4	Mason	1	-	1
5	Barber	3	3	-

6	Tailor	2	1	-1
7	Water Carrier	1	1	-
8	Langri	6	5	-1
9	Cobbler	1	1	-
10	Sweeper	54	42	-12
11	Gardner (Mali)	6	4	-2
12	Plumber	1	1	-
13	Khalasi	1	1	-
14	Dhobi	1	1	-
15	Cycle Mistri	1	1	-
16	Watchmen	4	4	-
17	Daftri	1	0	-1
18	Naib Qasid	13	13	-

f. Logistics.

Available Arms:

#	Type of Arms/Weapon	Available
1	Rifle SMG	802
2	Rifle G-III	350
3	Rifle MP5	200
4	Rifle Semi China	147
5	Gun 12 Bore Pump Action	119
6	Rifle LMG	4
7	Rifle AUG	2
8	Berretta Pistol 9MM	102
9	Revolver 38 Bore	116
10	Rifle 22 Bore	43

Available Ammunition:

#	Type of Ammunition	Available
1	Bullets Rifle SMG& Semi	111577
2	Bullets Rifle G-III	67059
3	Bullets Rifle MP5& Pistol 9MM	30810
4	Bullets Rifle LMG	6764
5	Bullets Gun 12 Bore	4331
6	Rubber Bullets Gun 12 Bore	1841
7	Bullets Rifle AUG	363
8	Bullets Revolver 38 Bore	17794
9	Bullets Rifle 22 Bore	2679

Available Vehicles:

#	Type of Transport	Available
1	Toyota Jeeps	4
2	Toyota Pick-ups	86
3	Shehzore Pick-ups	1
4	Pick-up Science Lab	2
5	Prison Vans	11
6	Busses	4
7	Trucks (Medium)	1
8	Ambulance	1
9	Mobile Canteen + Khidmat Markaz	2
10	Coaster(Medium)	1
11	Toe Trucks (Medium)	1
12	Vigo Dala	3
13	Double Cabin Dala	7
14	Motorcycles	210
15	Fortuner	1

Available Anti-Riot Equipment

#	Type of Equipment	Quantity
1	Anti-Riot Shield	1233
2	Anti-Riot Jackets	929
3	Shin Guards	1141
4	Arm Guards	1437
5	Polo Sticks	1686
6	Gloves	301
7	Arm Shields	100
8	Anti-Riot Helmets	1379
9	Jacket Bullet Proof	507
10	Helmet Bullet Proof	405

2. DISTRICT OBJECTIVES OF POLICING:

Our operational priorities for the year 2023-24 that will underpin the achievement of our strategic objectives are to:

➤ **Reduce serious violent crime**

This priority focuses on preventing homicide and serious violence, including reducing re-offending and bringing prolific and priority offenders to justice, tackling domestic violence and serious sexual offences and reducing the harm caused by alcohol and drugs. It recognises the importance of managing offences related to the night-time economy with partners through prevention and early intervention.

➤ **Tackle organised criminality**

This priority focuses on working collaboratively with other forces and agencies to tackle criminals engaging in serious and organised crime that causes or has the potential to cause significant harm.

➤ **Deal effectively with the crime and anti-social behaviour most affecting local communities**

This priority focuses on identifying and reducing the crime and anti-social behaviour most affecting local neighbourhoods, including those areas identified as “high demand”, with specific emphasis on reducing re-offending, bringing prolific and priority offenders to justice and reducing the harm caused by alcohol and drugs. It recognises the importance of working with partners to ensure that community concerns are recognised and dealt with appropriately.

➤ **Counter terrorism and domestic extremism**

This priority focuses on tackling criminals who use violence and extreme forms of victimisation for the apparent advancement of a political or ideological position.

➤ **Secure the trust and confidence of people District Gujrat**

This priority focuses on ensuring that every member of Dorset Police delivers the highest quality of service and meets the specific needs of individuals and communities and to meet our General Equality Duty. Fundamentally, to meet the Community Expectation to be - Listened to, Understood, Informed, Protected and Safe.

➤ **Reduce road casualties**

This priority focuses on reducing the number of people killed or seriously injured on our roads, with a particular emphasis on the education of road users.

i. PROTECT LIFE, PROPERTY AND LIBERTY OF CITIZENS.

- Ensure justice and fair play.
- Ensuring fair investigation.
- Treating everyone with dignity, respect and provide fair access to services.
- Respect for human rights.
- Guide and assist citizen particularly vulnerable groups.
- Torture free environment.
- Role in relation to relief work in emergencies and natural calamities/national disasters.
- Promote amity and never allow personal feelings, prejudices or friendship to influence decision making.
- Maintain self-restraint during law & Order situations.
- Avoid unnecessary excessive use of force.
- Assist other government agencies/departments in discharging their functions/duties.

ii. PRESERVE AND PROMOTE PUBLIC PEACE

- Combating Terrorism and suicide bombing
- Drive against Hardened Criminals
- Maintenance of Public peace and order
- Security of key installations and foreigners
- Security of judges and court premises
- Fair and speedy investigation
- Torture free policing
- Intelligence based policing model
- Prevention of heinous crime
- Prevention of street crime
- Prevention of dacoity/robbery crime
- Ensuring peace during Muharram-ul-Harram
- Traffic discipline
- Free registration policy
- Complaint management system
- Devising SOPs issued by W/IGP
- Liaison with judiciary

iii. TO IMPROVE POLICE EFFICIENCY

- Implementation of laws/ departmental rules
- Monitoring of working of CPLC
- Improved performance of district police
- Incentive on good performance
- Free registration of FIRs
- Open door policy
- Mental conditioning of police officers through training and supervision
- Training
- Improve image of Police.
- Change in Thana culture.
- Community Policing.
- Accountability.
- Computerization.
- Accessibility of force and redressal of their problems
- Promoting team work
- Coordination between police and public
- Open Katcheries

iv. STRATEGY TO REDUCE THE ROAD ACCIDENTS

- Road Safety Plan
- Creation of traffic sense
- Implementation of Line & Lane discipline
- Closure of unnecessary U-Turns
- Imposition of heavy amount of fine against over speed drivers
- Lodging of FIRs against one wheeler/rash and negligent drivers
- Pasting of reflecting sticker on slow moving vehicles should be made compulsory
- Launching of Traffic awareness campaigns at different forums
- Lectures to drivers through Public Address System
- Speed reduction
- Maximum speed 60 KMs per hour and crackdown against underage drivers
- Effective patrolling and removal of unauthorized Chingchi / Rickshaw stands
- Seat-belts and to ensure use of Helmets

3. **TARGETS TO BE ACHIEVED AND MECHANISM:**

The detail of targets achieved by the Gujrat Police is given below:-

Sr. #	Category of targets	Present status (No./Percentage)	Expected achievement of the target (No./Ratio/Percentage)	Mechanism
1	Maintenance of Law & Order	Satisfactory	100%	<ul style="list-style-type: none">• Law & order will be kept completely under control by utilizing all available resources.• Maintain the capability and capacity to deal with spontaneous protest or unrest.• Effective use of intelligence to maximize the visibility and accessibility of officers so they are best able to respond quickly to an incident.• Best use of social media to keep the public informed and provide additional ways for them to furnish us with information.• Work with Peace & Reconciliation Committees.• The other priorities/ outcome laid down above will also be successfully achieved by way of sincerely and effectively implementing the suitable and proper measures / steps by the police of this district under the authority of DPO and other Gazetted Police Officers posted at Gujrat District.
2	P.Os	(From 01.01.23 to 03.08.2023) Total POs:		<ul style="list-style-type: none">• By name P.Os have been allotted to all I.Os of the district.• Proceedings u/s 88 Cr.PC will be initiated.• Issuance of red warrants for the arrest of P.Os who have been

		<p>Category A: 1322</p> <p>Category B: 9640</p> <p>Arrested =</p> <p>Category A: 250</p> <p>Category B: 1451</p>	<p>Category A = 19 %</p> <p>Category B = 15 %</p>	<p>proceeded abroad.</p> <ul style="list-style-type: none"> • Blockage of ID card as well as Passport of P.Os. • Special Naka Bandi and Checking Points will be established at different Locations • Close liaison with the sister agencies. • Surveillance of abodes of POs • Personal Resources • Information Technology • Constitution of Special Teams • Usage of scientific gadgets for location, CDRs etc. • Moreover, all the resources will be utilized by district police Gujrat for the arrest of POs.
3	Heinous Crime	Total cases = 699	<p>Approx.</p> <p>95 %</p>	<ul style="list-style-type: none"> • Timely initiation of preventive measures, to monitor performance of beat officers and FCs. • Targeting crime hotspots and known offenders. • Adopting collaborative approach for problem solving to maintain the city as a low crime, safe area. • Prompt registration, arrest, investigation, prosecution and conviction. • Ensure that victims can easily report crime and that once reported; victims will receive a professional response and are regularly updated. • Maintaining and building relationships with residents, businesses and workers to encourage them for taking an active citizen role • To get award deterrent punishment to the accused by

				<p>vigorous pursuit of the cases</p> <ul style="list-style-type: none"> • Effective use of intelligence to identify crime
4	Capacity Building- Training	<p>Total courses = 3</p>	--	<ul style="list-style-type: none"> • Training and capacity building of officials will be given priority. • Professionalism, Expertise and specialization will be developed at all ranks of police. • Motivation and capacity building courses in Police Line School by inviting Religious Scholars, Prosecutors, Judges, Educationalists, Senior Advocates and Senior Police Officers. • Refresher Courses for the Investigating Officers • Refresher Courses for the other Police Force.
5	Welfare Projects	<p>Under Construction Development Projects = 2</p> <p>Detail: 1). 4 storey Ladies Barracks in Police Lines, Gujrat</p> <p>2). Police Welfare Hospital in Gujrat</p> <p>Proposed Welfare Projects = 2</p> <p>Detail: Cases for seeking permission for construction of (1) Police Welfare Shops and (2) installation of Police Welfare Petrol Pump at Lalamusa.</p>	100%	<ul style="list-style-type: none"> • Deployment of trained staff • This revenue will be utilized purely for the welfare of Gujrat police.
6	I.T Initiatives	<p>Total = 28</p> <p>1. HUMEN RESOURCE MANAGEMENT INFORMATION</p>	100%	<ul style="list-style-type: none"> • 25 Front Desks are functional in all police stations of the district • Police Station Record Management System (PSRMS),

	<p>SYSTEM (HRMIS)</p> <ol style="list-style-type: none"> 2. PUNJAB POLICE WELFARE APP 3. RESOURCE MANAGEMENT CENTER (RMC) 4. CRIMINAL RECORD MANAGEMENT SYSTEM (CRMS) 5. FACE TRACE PUNJAB POLICE APP 6. ANTI VEHICLE LIFTING SYSTEM (AVLS) 7. SMART EYE SOFTWARE 8. TENANT REGISTRATION SYSTEM (TRS) 9. CRIME MAPPING SYSTEM 10. POLICE STATION RECORD MANAGEMENT SYSTEM (PSRMS, Front Desk) 11. COMPLAINT MANAGEMENT SYSTEM (CMS, Front Desk) 12. POLICE KHIDMAT MARKAZ 13. POLICE KHIDMAT COUNTERS 14. AUTOMATED COMPLAINT MANAGEMENT SYSTEM (1787) 15. E-GADGET SOFTWARE 16. PUCAR-15 GUJRAT 17. BIOMETRIC ATTENDANCE SYSTEM 18. E-POLICE POST MOBILE APPLICATION 19. FMS 20. PERFORMANCE EVALUATION REPORT (PER) 21. DLIMS 		<p>Complaint Management System (CMS) and Tenants Registration System (TRS) are functional in all 25 Police Stations of the district.</p> <ul style="list-style-type: none"> • All the IT initiatives are working properly.
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		22. E-SIGN TEST 23. DRIVING LICENSE INFORMATION MANAGEMENT SYSTEM 24. ELECTRONIC FILLING OFFICE AUTOMATION SYSTEM 25. MONITORING DASHBOARD 26. CRIME PREVENTION APP 27. PUNJAB POLICE PUBLIC APP 28. ZAINAB ALERT APP		
7	Investigation	Total cases = 11389	Approx. 90 %	<ul style="list-style-type: none"> • SP Investigation will ensure fair and prompt investigations. • Meetings with DSsP/SDPOs & SHOs to review and monitor investigations. • Using of modern investigative techniques • Arrangement/usage of modern equipment/gadgets • Improving the Collection & preserving methods for evidences. • Special Crime Scene Units are developed for evidence collection which is equipped with latest equipment • Using of CDRs, geo fencing. • Discouraged of confession through torture • To ensure the protection of witnesses • Investigation of in rape cases through Female IOs. • To ensure effective liaison with sister agencies. • Interim/ incomplete challans will be submitted before trial courts within stipulated time. • Improvement in conviction rate • Early finalization of investigations through DIB.

4. FINANCIAL RESOURCES LIKELY TO BE AVAILABLE:

Financial resources likely to be available during the year 2023-24 are as under:-

Sr. No.	Code/Head of Account	Amount (Total)
1	Pay & Allowances	3039980734
2	POL	1500000000
3	Cost of investigation	8000000
4	Transport	10,000,000
5	Machinery & Equipment	20000000
6	Furniture & Fixture	1000000
7	Others	8000000

5. NEW INITIATIVES

i. eFOAS

e-FOAS (e-Filing & Office Automation System), designed by the Punjab Information Technology Board (PITB), has been launched in District Gujrat with the collaboration of the office of Regional Police Officer, Gujranwala Region. e-FOAS is a cloud based electronic filing and office automation system designed to save time and cost.

In many cases, heavy losses were reported by various departments because a critical document was lost. The PITB has developed the e-Filing and Office Automation System to enable timely and effective management of official daily tasks and proceed towards a paperless office environment in the public sector. The main objective of this management software is to ensure that every correspondence is digitally accessible round-the-clock.

This explicitly designed system deals with the Office File Management, Receipt & Issuance Management, Document Archiving & Management, Performance Management, Information & Knowledge Sharing, Meeting Scheduling & Management.

In e-FOAS the documents can be scanned and converted in paper files, letters, documents etc. and archive them together with existing workflows, task lists and note sheets. Once indexed, instantly search can be mad from all the available information and control, manage & work on all of the documents and files which are readily available in out swift archival system.

e-FOAS supports document capture, archival, control, approval, integration, process automation, collaboration and tracking into one innovative platform. Whilst Information security's significance is vital for many government organization's, e-FOAS brings together

controls for document access with mobile and web based document retrieval & processing clients. With powerful search feature the required information is readily accessible, whenever it is essential.

The PITB is in the process of deploying this system in 13 public agencies including the Law Department (GoPb), the Lahore Waste Management Company (LWMC), Bahawalpur Waste Management Company (BWMC), the Punjab Forensic Lab (GoPb), Chief Secretary's Office and Camp Office, Planning and Development Department (GoPb), Finance Department (GoPb), Ombudsman Office (GoPb), S&GAD (GoPb), DIG Operations Office in Lahore (GoPb), the CPO's Office, District Bahawalnagar (GoPb) and Overseas Pakistani Foundation Pakistan (OPF).*Source: <https://pitb.gov.pk/efoas>*

ii. Police Training Courses, Gujrat

In compliance of directions of W/Inspector General of Police, Punjab, Lahore and under the supervision of Training Branch, IGP Office, Punjab, a lower class course has been started with the collaboration of PTS Rawat, in July 2023 in District Police Lines, Gujrat, headed by an experienced Chief Law Instructor, who is an officer of Inspector rank. Well qualified and experienced staff has been posted for law, drill, weapon classes etc. The detail of Staff is as under:-

As on:

Strength	Ins.	SIs	ASIs	HCs	Const
Law Staff	4	4	9	-	-
Drill Staff	-	-	4	-	5
Anti-Riot Staff	-	-	1	-	-
Weapon Staff	-	-	2	3	-
General Staff	-	1	-	2	2
TOTAL	4	5	16	5	7

Initially, four months Lower Class Course is undergoing in the Police Lines Gujrat, where total number of 184 constables borne on List B-I, 177 male and 07 female, are being trained, under the course outline designed by the Training Branch, Punjab, Lahore.

6. COMMENTS BY THE DPO:

The roles and responsibilities of the Punjab Police are designed in the Police Order 2002. Over the time, the alignment of our strategic direction, priorities for policing, planning and performance is required to be restructured. To cater the demands of nowadays socio-economic conditions, compatible innovations made in the strategies to achieve desired objectives and targets.

Gujrat Police is facing unprecedented challenges of great severity and magnitude. These issues affect administrative and operational priorities and strategic objects of the police. The Annual Policing Plan 2023-24 circumscribes all these thematic conceptions and makes recommendations based on our social and cultural norms as well as capacity of the police force. To reinforce our pledge for a balanced force, we have introduced modern concepts of policing as part of the curricula short courses at Police lines in the shape of training strategy. We intend to change the mind-set and abysmal state of police cultural at police station level by issuing policy guideline like free registration of cases, checking police access, code of conduct for police officer, guideline of Police Public Relations, Strategy to deal with Kidnapping for Ransom, Strategy to fight Street Crime etc.

Our key performance indicators are based on innovative tools of control encompassing every area of policing. Our major concern is to prevent, restrict and retard the tide of rising crime, abuse of human rights and terrorism.

We will continue to provide traditional, visible and accessible policing to local communities. In addition, for tackling traditional and visible crime and criminality we must find different ways to prevent, disrupt and respond to the ever more inventive and complex use of digital tools and tactics.

We also remember the sacrifices of our Police Officers who offered their lives stem out the heinous crime which has blighted our beloved country. In this back drop, we have endeavored to prepare Annual Policing Plan 2023-24, to reset, revise and review our goals, objectives and targets to meet the challenges of the future.

**District Police Officer,
Gujrat**