

SHORT TENDER NOTICE

Motor Transport Wing, Punjab, Lahore, invites sealed tenders under the Punjab Procurement Rules 2009, from well-reputed and financially sound firms having previous experience as well as registered with Income Tax and Sales Tax Departments, for the **purchase of lubricant items** on the below mentioned terms and conditions. Tender be addressed to SSP/MT Wing, Punjab, Lahore and technical proposal would be opened on 30-04-2013 at 1430 hours in the presence of bidders at SSP/MT Office, 236-Ferozpur Road Lahore. The delivery period of stores will be **07 days**.

2. The detail of specification and bidding documents can be obtained by hand on written request on the firm's letter head pad from the office of SSP/MT on any working day during office hours upto 29.04.2013. Tender documents fee @ Rs.500/-(non-refundable) will be charged. The offers shall be accepted only with original bidding, documents, photocopies would not be accepted.

3. TERMS & CONDITIONS:

1. Each bid shell comprise a single sealed package containing two separate envelopes as under:-

TECHNICAL PROPOSAL (detail of description, make, country etc. on the firm's letter head pad along with catalogue, bidding documents, earnest money for respective item).

FINANCIAL PROPOSAL (Rate of respective item including all taxes/charges whatsoever, as per following form on the firm's letter head pad):-

SR. #	DESCRIPTION	UNIT PRICE RS.	INCOME TAX	SALES TAX	OTHER DUTIES CHARGES ETC	TOTAL UNIT PRICE RS.

The envelopes should be marked in bold letters as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" respectively with name of items.

DO NOT INCLUDE FINANCIAL PROPOSAL INSIDE TECHNICAL PROPOSAL ENVELOP OR ANY STATEMENT IN TECHNICAL PROPOSAL WHICH MAY INDICATE YOUR PRICES.

2. Technical proposal will be opened on **30-04-2013 at 1430 hours**, while financial Proposals shall remain (in sealed form) in the custody of the Committee and would be opened after receipt of the technical report/evaluation, in the presence of bidders. The technically qualified lowest financial bid would be accepted. In case of rejection of Technical Proposal of the bidder, the Financial Proposal will be returned un-opened to the respective bidder. The bidders have to deposit their samples with the tender documents otherwise the offers shall be ignored.
3. The bidders are required to specify make, brand, country of origin and furnish detailed descriptive literature/catalogue etc. along with their offers for respective items.
4. The bidders must submit documentary evidence that the firm has capability/capacity to manufacture/supply the items being tendered. The other firms authorized as stockiest/agents or dealer of a manufacturer must provide authorization certificate from the manufacturer that undertakes to manufacture the said store on their firm's behalf.
5. The bidders shall submit earnest money with their technical proposal as noted in **bidding documents** against each items in the shape of pay Orders/Bank Drafts of any scheduled Bank in favour of the SSP/MT Punjab. In case of non-acceptance of tender the earnest money will be refunded after finalization of the tender.
6. In case of acceptance of tender, the bidders shall deposit as security @ 3% of the total value of stores in the form of deposit at call in the name of the Sr. Superintendent of Police, Motor Transport, Punjab, Lahore and draw the contract agreement. Security shall be refunded on successful completion of the contract.
7. The store shall be received in SSP/MT Office. No other destination shall be acceptable. Stores shall be inspected physically as well as technically through certified Laboratory at the cost of supplier. Stores found not according to the requirement of the Department will be rejected at the cost of supplier and may also result in forfeiture of Security and black-listing the firm. In case of delay in supply, Late Delivery Charges will be levied as per rules.

8.	Rates quoted would be considered only if the same inclusive of all Taxes/duties/charges and inclusive of packing/freight till delivery at SSP/MT Office, 236-Ferozepur Road Lahore.
9.	Supply shall be completed within 07-days from the date of order.
10.	Quantities of the Stores may be increased/decreased as per availability of funds.
11.	The SSP MT reserves the right to accept or reject any or all tenders without assigning any reason, which cannot be challenged at any forum/court of law.



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