

SHORT TENDER NOTICE

Punjab Police invites sealed tenders based on the Punjab Procurement Rules 2009, from well-reputed firms registered with Income Tax and Sales Tax Departments, for **purchase of Books for Central Police Office Punjab, Lahore**:-

Sr. No.	Name of Books	Quantity to be Purchased	Earnest Money Rs.5%
1.	Civil Service Laws in Pakistan (2 nd Edition 2012)	06 Nos	
2.	Esta Code Volume I & II	02 Nos	
3.	Police Order 2002	01 Nos	
4.	Rules of Business Punjab	02 Nos	
5.	Civil Service Rules Punjab (Complete Set)	02 Nos	
6.	Punjab Financial Rules (Complete Set)	04 Nos	
7.	Pakistan Police Laws	01 Nos	
8.	Punjab Secretariat Manual	04 Nos	
9.	Punjab Delegation of Financial Powers Rules, 2006	04 Nos	
10.	Major Act addition 2013	01 Nos	
11.	SCMR 2012	01 Nos	
12.	PLC 2012	01 Nos	
13.	PLD 2012	01 Nos	
14.	The Major Acts 46 th edition	01 Nos	
15.	The Police Rules 1934 with P/O 2002	02 Nos	
16.	The Code of Criminal procedure 1898 Vol. 1,2	01 Nos	
17.	The Pakistan Panel Code (Latest Case Law)	02 Nos	

2. Tenders be addressed to the AIG Logistics CPO Lahore, and would be opened on **27.04.2013** at **11:00** A.M in CPO, Punjab, Bank Road, Old Anarkali, Lahore, in the presence of bidders. The delivery period would be **15** days.

3. Tender documents containing terms & Condition, method of procurement, can be obtained from the office of AIG, Logistics/Member, CPO Punjab, Bank Road, Old Anarkali, Lahore, on any working day during office hour up-to **27.04.2013, till 9:00 AM**. Tender documents fee @ Rs.500/- (*non-refundable*) will be charged in shape of cash. The offers shall be accepted only with original bidding documents. Photocopies would not be accepted.

3. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.

QTY	UNIT	PRICE PER UNIT	TAX	TOTAL

Add: IGP/Finance & Welfare,
for Inspector General of Police,
Punjab, Lahore.

- 1. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 2. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 3. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 4. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 5. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 6. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 7. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 8. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 9. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.
- 10. The bidder shall submit a copy of the tender documents to the authority on or before 27.04.2013, till 9:00 AM. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.

Add: IGP/Finance & Welfare,
for Inspector General of Police,
Punjab, Lahore.

BIDDING DOCUMENTS.

TERMS & CONDITIONS TO PARTICIPATE IN TENDER OF BOOKS -

1. Each bid shall comprise a single sealed package containing two separate envelopes as under:-

1). TECHNICAL PROPOSAL: Details of specifications, make, country etc. on the firm's letter head pad along-with catalogue, bidding documents, earnest money for respective item.

2). FINANCIAL PROPOSAL: Rate of respective item including all taxes/ charges whatsoever, as per following form on the Firm's letter Head Pad:-

SR.#	DESCRIPTION	UNIT PRICE (Rs.)	INCOME TAX	SALES TAX	OTHER DUTIES/ CHARGES ETC.	TOTAL UNIT PRICE RS.

The envelopes should be marked in bold letters as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" respectively with name of item.

➤ **DONOT INCLUDE FINANCIAL PROPOSAL INSIDE TECHNICAL PROPOSAL ENVELOP OR ANY STATEMENT IN TECHNICAL PROPOSAL WHICH MAY INDICATE YOUR PRICES.**

2. Technical proposals will be opened on **26.04.2013** while Financial Proposals shall remain (in sealed form) in custody of the Committee and would be opened after Technical evaluation. Financial Bid would be opened in the presence of bidders. The Technically qualified lowest bid would be accepted. The Financial proposal of bids found technically un-acceptable shall be returned un-opened to the respective bidders.

3. The bidders shall submit Earnest Money @ 5% with their technical proposal of the total value of their tender items in the shape of Pay Orders/Bank Drafts of any Scheduled Bank in favor of the AIG Logistics CPO Lahore. In case of non-acceptance of tenders the earnest money will be refunded after finalization of the tender.

4. In case of acceptance of tenders, bidders shall deposit a security @ 10 % of the total value of stores in the form of deposit at call in the name of Chief Purchase Officer, Government of the Punjab, Police Department and draw the contract agreement. Security shall be refunded on successful completion of the contract.

5. Rates quoted would be considered inclusive of all taxes/duties/charges and shall be valid upto **30.06.2013**.

6. Quantities of the advertised stores may be increased/decreased as per availability of funds.

7. The authority reserves the right to accept, reject any increase or decrease the quantities or all tenders without assigning any reason.

Addl: **GP/Finance & Welfare,**
for Inspector General of Police,
Punjab, Lahore.

SHORT TENDER NOTICE

Punjab Police invites sealed tenders based on the Punjab Procurement Rules 2009, from well-reputed firms registered with Income Tax and Sales Tax Departments, for **purchase of Printing/Stationery for Central Police Office Punjab, Lahore**: -

Sr. No.	Name of Books	Quantity to be Purchased	Earnest Money Rs.5%
1.	Commendation Certificate C-I (APS)	2000 Nos	
2.	Commendation Certificate C-II (APS)	2000 Nos	
3.	Commendation Certificate C-III (APS)	2000 Nos	
4.	Letter Pad (Scribble) (APS)	20 Nos	
5.	Letter Pad (Small) (APS)	20 Nos	
6.	Letter Pad (Medium) (APS)	20 Nos	
7.	Letter Pad (Large) (APS)	20 Nos	
8.	Note Book Cover Printed Small (Raxion) (APS)	200 Nos	
9.	Note Book Cover Printed Large (Raxion) (APS)	300 Nos	
10.	Note Book Pad Small	500 Nos	
11.	Note Book Pad large	500 Nos	
12.	Meeting Pad Cover Printed (Raxion) (APS)	200 Nos	
13.	Acknowledgement Form (APS)	2000 Nos	
14.	Computer Sheet (APS)	2000 Nos	
15.	Contingent Bill Form (APS)	1000 Nos	
16.	Application Leave Form (APS)	1000 Nos	
17.	Blue Computerized Change Form (APS)	1000 Nos	
18.	CPO Pad (Small) (APS)	1000 Nos	
19.	CPO Pad (Large) (APS)	1000 Nos	
20.	CPO Meeting Pad (Large) (APS)	1000 Nos	
21.	Table Diary (APS)	50 Nos	
22.	Attendance Register (APS)	50 Nos	

23.	Printed File Cover A(4) size Glazed (APS)	1000 Nos	
24.	Printed File Cover A(4) Glazed with inside pocket (APS)	1000 Nos	
25.	File Cover Legal size (260 g both side glazy) (APS)	500 Nos	
26.	ACR Form (APS)	1000 Nos	
27.	Printed file board (APS)	5000 Nos	
28.	File Cover A-4 size 260 g both side glazy	50000 Nos	

2. Tenders be addressed to the AIG Logistics CPO Lahore, and would be opened on **27.04.2013** at **11:00** A.M in CPO, Punjab, Bank Road, Old Anarkali, Lahore, in the presence of bidders. The delivery period would be **15** days.

3. Tender documents containing terms & Condition, method of procurement, can be obtained from the office of AIG, Logistics/Member, CPO Punjab, Bank Road, Old Anarkali, Lahore, on any working day during office hour up-to **27.04.2013, till 9:00 AM**. Tender documents fee @ Rs.500/- (*non-refundable*) will be charged in shape of cash. The offers shall be accepted only with original bidding documents. Photocopies would not be accepted.

3. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.

Addl: IGR/Finance & Welfare,
for Inspector General of Police,
Punjab, Lahore.

BIDDING DOCUMENTS.

TERMS & CONDITIONS TO PARTICIPATE IN TENDER OF PRINTING/STATIONERY -

1. Each bid shall comprise a single sealed package containing two separate envelopes as under:-

1). TECHNICAL PROPOSAL: Details of specifications, make, country etc. on the firm's letter head pad along-with catalogue, bidding documents, earnest money for respective item.

2). FINANCIAL PROPOSAL: Rate of respective item including all taxes/ charges whatsoever, as per following form on the Firm's letter Head Pad:-

SR.#	DESCRIPTION	UNIT PRICE (Rs.)	INCOME TAX	SALES TAX	OTHER DUTIES/ CHARGES ETC.	TOTAL UNIT PRICE RS.

The envelopes should be marked in bold letters as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" respectively with name of item.

➤ **DONOT INCLUDE FINANCIAL PROPOSAL INSIDE TECHNICAL PROPOSAL ENVELOP OR ANY STATEMENT IN TECHNICAL PROPOSAL WHICH MAY INDICATE YOUR PRICES.**

2. Technical proposals will be opened on **27.04.2013** while Financial Proposals shall remain (in sealed form) in custody of the Committee and would be opened after Technical evaluation. Financial Bid would be opened in the presence of bidders. The Technically qualified lowest bid would be accepted. The Financial proposal of bids found technically un-acceptable shall be returned un-opened to the respective bidders.

3. The bidders shall submit Earnest Money @ 5% with their technical proposal of the total value of their tender items in the shape of Pay Orders/Bank Drafts of any Scheduled Bank in favor of the AIG Logistics CPO Lahore. In case of non-acceptance of tenders the earnest money will be refunded after finalization of the tender.

4. In case of acceptance of tenders, bidders shall deposit a security @ 10 % of the total value of stores in the form of deposit at call in the name of Chief Purchase Officer, Government of the Punjab, Police Department and draw the contract agreement. Security shall be refunded on successful completion of the contract.

5. Rates quoted would be considered inclusive of all taxes/duties/charges and shall be valid upto **30.06.2013**.

6. Quantities of the advertised stores may be increased/decreased as per availability of funds.

7. The authority reserves the right to accept, reject any increase or decrease the quantities or all tenders without assigning any reason.

Addl: IGP/Finance & Welfare,
for Inspector General of Police,
Punjab, Lahore.

SHORT TENDER NOTICE


Punjab Police invites sealed tenders based on the Punjab Procurement Rules 2009, from well-reputed firms registered with Income Tax and Sales Tax Departments, for purchase of stationery items of Central Police office Punjab, Lahore: -

Sr#	Description	Quantity to be Purchased
1	Laser Paper A/4 size (80 Gm) imported (Double-A, Ik, PPC and any other similar imported brand (500 Sheets).	1000
2	Toner Laser Jet Lexmark T-430.	40
3	Toner Fax Machine Canon Laser Jet FX-3-L-220.	60
4	Toner HP Laser Jet 35-A (1005).	10
5	Paper Pin	3000
6	Uniball Marker Signo	1500
7	Paper Cutter	300

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4. The authority reserves the right to increase or decrease the quantities and accept, reject all tenders without assigning any reason.


(SARMAD SAEED KHAN)
Senior Purchase Officer/
Addl:Inspector General of Police,
Finance & Welfare, Punjab,
Lahore. Ph:042-99213023.

BIDDING DOCUMENTS.

TERMS & CONDITIONS TO PARTICIPATE IN TENDER OF STATIONERY: -

1. Each bid shall comprise a single sealed package containing two separate envelopes as under:-

1). TECHNICAL PROPOSAL: Details of specifications, make, country etc. on the firm's letter head pad along-with catalogue, bidding documents, earnest money for respective item.

2). FINANCIAL PROPOSAL: Rate of respective item including all taxes/ charges whatsoever, as per following form on the Firm's letter Head Pad:-

SR.#	DESCRIPTION	UNIT PRICE (Rs.)	INCOME TAX	SALES TAX	OTHER DUTIES/ CHARGES ETC.	TOTAL UNIT PRICE RS.

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3. Bidders of toners shall submit certificates of manufacturers/authorized representatives of manufacturer.
4. The bidders shall submit Earnest Money @ 5% with their technical proposal of the total value of their tender items in the shape of Pay Orders/Bank Drafts of any Scheduled Bank in favour of the AIG Logistics CPO Lahore. In case of non-acceptance of tenders the earnest money will be refunded after finalization of the tender.
5. In case of acceptance of tenders, bidders shall deposit a security @ 10% of the total value of stores in the form of deposit at call in the name of Chief Purchase Officer, Government of the Punjab, Police Department and draw the contract agreement. Security shall be refunded on successful completion of the contract.
6. Rates quoted would be considered inclusive of all taxes/duties/charges and shall be valid upto **30.06.2013**.
7. Quantities of the advertised stores may be increased/decreased as per availability of funds.
8. The authority reserves the right to accept, reject any increase or decrease the quantities or all tenders without assigning any reason.

(SARMAD SAEED KHAN)
Senior Purchase Officer/
Addl: Inspector General of Police,
Finance & Welfare, Punjab,
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